

## **Transfer of the Recreational Pilot Certificate RPC to a CASA Recreational Pilot Licence RPL.**

While your qualifications are completely transferable there is a little bit of a process to introduce yourself to CASA and tick the boxes that have to be completed by any RPL applicant. We have supplied a link to all the required forms for you.

- An Aviation Reference number is required every time you have a transaction with CASA. As with everything these days this is best done through an online portal. Below is the link as to how to set up the portal and apply for an ARN. This can also be done with a form ( number 1162 application) you will need 100 points of identification (things like birth certificate and passport)  
<https://www.casa.gov.au/licences-and-certificates/aviation-reference-numbers/individual-aviation-reference-numbers#ApplyforanindividualARNthroughmyCASA>
- Once you have the ARN you will need an Aviation Security Identification Card or ASIC. We recommend Aviation ID Australia who are located in Merimbula (and are super helpful)
- You will need a Class 2 Medical. John Lancashire who works at Pambula Medical Center, conducts them at his home in Tura Beach and travels to Moruya on the second Saturday of every month. He has paperwork that must be completed before the visit so requires at least 10 days notice before conducting a medical. (some of this must be done online at the doctor's direction).
- A certified copy of your pilot certificate. Your local post office usually has a Justice of the Peace who will certify your documents for you.
- A certified copy of your log book verifying your flight experience meets the requirements of the licence and endorsements you are seeking.
- An Australian English Language Assessment. AELP. Talk to us to organize your assessment. It is a requirement that is recorded for future reference if required. You will be asked questions, some of which will be aviation specific. Some will also be prerecorded by non-native English speakers. This should take about 20 minutes or so. Talk freely and pad out the time, otherwise you will just be asked more questions.
- An RPL endorsement form 61-1RE. Everyone will need one of these if you want a flight radio endorsement, but can also add things like navigation, retractable undercarriage, tailwheel etc. if you learnt in one of these aircraft.
- Current Photo (will have to be passport quality). Will also have to be certified. Form is 61-9PIC.